

## **Management Committee Four Month Forward plan 1 September 2016 To 31 December 2016**

This Plan contains the decisions that the Council intends to make over the next 4 months, but will be subject to review at each committee meeting. The Plan does not allow for items that are unanticipated, which may be considered at short notice. It is available for public inspection along with all reports (unless any report is considered to be exempt or confidential). Copies of committee reports, appendices and background documents are available from the council's offices at Council Offices, Commercial Road, Weymouth, DT4 8NG 01305 251010 and will be published on the council's website Dorsetforyou.com 3 working days before the meeting.

**Notice of Intention to hold a meeting in private** - Reports to be considered in private are indicated on the Plan as Exempt. Each item in the plan marked exempt will refer to a paragraph of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 and these are detailed at the end of this document.

### **Brief Holders**

- Community Safety - Cllr F Drake
- Corporate Affairs and Continuous Improvement – Cllr K Brookes
- Economic Development – Cllr J Farquharson
- Environment and Sustainability - Cllr R Nowak
- Finance and Assets – Cllr J Cant
- Housing – Cllr G Taylor
- Community Facilities – Cllr A Blackwood
- Tourism, Harbours and Culture – Cllr J Osborne
- Social Inclusion – Cllr C James
- Transport and Infrastructure – C Huckle

Publication date:

### KEY DECISIONS

| <b>Title of Report</b> | <b>Purpose of Report</b> | <b>Documents</b> | <b>Exempt</b> | <b>Portfolio Holder &amp; Report Author</b> | <b>Decision Date</b> |
|------------------------|--------------------------|------------------|---------------|---|----------------------|
|------------------------|--------------------------|------------------|---------------|---|----------------------|

There are no Key Decisions

### Non- Key Decisions

| <b>Title of Report</b>                               | <b>Purpose of Report</b>  | <b>Documents</b> | <b>Exempt</b> | <b>Portfolio Holder &amp; Report Author</b>  | <b>Decision Date</b>                           |
|--|---|------------------|---------------|--|--|
| The Mircochipping of Dogs (England) Regulations 2015 | The regulations have been heavily publicised since the introduction of the Antisocial Behaviour Crime and policing Act 2014, including extensive media coverage. The authority has agreed that the holding kennels will offer free microchipping to owners of unchipped stray dogs in order to promote compliance with legislation. |                  |               | WPBC Briefholder for Economic Development<br>Graham Duggan, Head of Community Protection                         | 20 Sep 2016                                    |
| Update to the Constitution                           | To update the constitution of the DCP partners.   |                  |               | WPBC Briefholder for Corporate Affairs and Continuous Improvement<br>Rob Firth, Corporate Manager Legal Services | 20 Sep 2016<br><br>Full Council<br>13 Oct 2016 |

# NON KEY DECISIONS

| <b>Title of Report</b>   | <b>Purpose of Report</b>   | <b>Documents</b> | <b>Exempt</b> | <b>Portfolio Holder &amp; Report Author</b>  | <b>Decision Date</b> |
|--|--|------------------|---------------|--|----------------------|
| Process for establishing a Town Council  | To give an indication of the requirements to establish a new Town Council.   |                  |               | WPBC Briefholder for Corporate Affairs and Continuous Improvement<br>Jacqui Andrews, Head of Democratic Services and Elections | 20 Sep 2016          |
| Treasury Management Annual Report  | To receive the annual Treasury Management Report.  |                  |               | WPBC Briefholder for Finance and Assets<br>Julie Strange, Head of Financial Services   | 20 Sep 2016          |
| Procedure for approving Neighbourhood Forums including agreement of Sutton Poyntz neighbourhood forum and area designation | To agree the procedure for approval of neighbourhood forums, revise the consultation period for neighbourhood area applications and agree Sutton Poyntz neighbourhood forum and area applications. |                  |               | WPBC Briefholder for Environment and Sustainability<br>Hilary Jordan, Corporate Manager (Sommunity & Policy Development)       | 20 Sep 2016          |
| Budget & Financial Strategy 2017-18  | To consider the Budget and Financial Strategy 2017-18.   |                  |               | WPBC Briefholder for Finance and Assets<br>Jason Vaughan, Strategic Director   | 20 Sep 2016          |

# NON KEY DECISIONS

| Title of Report                    | Purpose of Report   | Documents | Exempt | Portfolio Holder & Report Author  | Decision Date |
|------------------------------------|---|-----------|--------|---|---------------|
| Anti Fraud and Corruption Strategy | To consider and approve the Anti Fraud and Corruption Strategy.   |           |        | WPBC Briefholder for Corporate Affairs and Continuous Improvement, WPBC Briefholder for Finance and Assets<br>Julie Strange, Head of Financial Services | 20 Sep 2016   |
| Whistle Blowing Policy             | To approve the Whistle Blowing Policy.  |           |        | WPBC Briefholder for Corporate Affairs and Continuous Improvement<br>Julie Strange, Head of Financial Services  | 20 Sep 2016   |
| Hotel and Guesthouse Review        | To review and agree the policy for dealing with the Council's leased hotels.  |           |        | WPBC Briefholder for Finance and Assets<br>David Brown, Head of Assets & Infrastructure   | 8 Nov 2016    |
| 47 The Esplanade, Weymouth         | To consider the current condition and use of the building and agree the closure of the public toilets and sell of the building. |           |        | WPBC Briefholder for Community Facilities<br>David Brown, Head of Assets & Infrastructure   | 8 Nov 2016    |
| Quarter 2 Business Review          | To provide the strategic overview of performance, risk revenue and capital expenditure and income.                              |           |        | WPBC Briefholder for Finance and Assets<br>Julie Strange, Head of Financial Services  | 8 Nov 2016    |

NON KEY DECISIONS

| <b>Title of Report</b>                                    | <b>Purpose of Report</b>  | <b>Documents</b> | <b>Exempt</b> | <b>Portfolio Holder &amp; Report Author</b>  | <b>Decision Date</b> |
|---|---|------------------|---------------|--|----------------------|
| Community Infrastructure Levy-revised Regulation 123 List | To agree the revised regulation 123 list.   |                  |               | WPBC Briefholder for Environment and Sustainability<br>Hilary Jordan, Corporate Manager (Sommunity & Policy Development) | 8 Nov 2016           |
| Melcombe Regis  | Update report on development of Strategic Board.  |                  |               | WPBC Briefholder for Housing<br>Graham Duggan, Head of Community Protection  | 8 Nov 2016           |
| Best Use of Council Owned Assets                          | To adopt a more commercial approach so as to make best financial use of Council owned assets. |                  |               | WPBC Briefholder for Environment and Sustainability<br>David Brown, Head of Assets & Infrastructure                      | 8 Nov 2016           |
| 2017-2018 Budget  | To consider an update on the 2017/18 budget.  |                  |               | WPBC Briefholder for Finance and Assets<br>Jason Vaughan, Strategic Director   | 13 Dec 2016          |
| Dorset Waste Partnership Budget                           | To consider the waste partnership's draft budget.   |                  |               | WPBC Briefholder for Environment and Sustainability<br>Graham Duggan, Head of Community Protection                       | 13 Dec 2016          |

NON KEY DECISIONS

| Title of Report                     | Purpose of Report   | Documents | Exempt | Portfolio Holder & Report Author   | Decision Date |
|-------------------------------------|---|-----------|--------|--|---------------|
| Harbour Budget Requirements 2017/18 | To present the budget request for the harbour for 2017/18 including considering fees and charges. |           |        | WPBC Briefholder for Corporate Affairs and Continuous Improvement, WPBC Briefholder for Finance and Assets, WPBC Briefholder for Tourism, Culture and Harbour<br>Nick Thornley, Head of Economy, Leisure & Tourism | 13 Dec 2016   |

## Private meetings

The following paragraphs define the reason why the public may be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that exempt information would be disclosed and the public interest in withholding the information outweighs the public interest in disclosing it to the public. Each item in the plan above marked Exempt will refer to one of the following paragraphs.

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveal that the authority proposes:-
  - a. To give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - b. To make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

